

**BRIGHTON & HOVE CITY COUNCIL**  
**POLICY & RESOURCES COMMITTEE**

**2.00pm 29 JULY 2022**

**COUNCIL CHAMBER, HOVE TOWN HALL, NORTON ROAD, HOVE,  
BN3 3BQ - HTH/CC**

# **DECISION LIST**

## **Part One**

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### **34 PROCUREMENT OF SERVICES SOCIAL VALUE AND COMMUNITY WEALTH BUILDING**

*Contact Officer: Jo Player*  
*Ward Affected: All Wards*

*Tel: 01273 292488*

#### **RESOLVED:**

That Committee noted the findings of the Procurement, Social Value and Community Wealth Building Member Working Group and approved the proposals set out in paragraph 3.5.

### **35 REVIEW OF THE CIVIC OFFICE**

*Contact Officer: Mark Wall*  
**RESOLVED:**

*Tel: 01273 291006*

That Committee agrees to reduce the Democratic Services printing budget by 11k by implementing the arrangements set out at paragraphs 3.2-3.4 relating to the provision of Committee papers;

2.2 That Committee agrees that a further reduction in the Democratic Services budget in relation to the Civic Office support to the Mayor is not be pursued in 2022-2023;

2.3 That Committee notes that a wider review of Civic Office functions and budget will be scoped and discussed with Group Leaders and any review reported back to Committee.

### **36 REVIEW OF THE CONSTITUTION**

*Contact Officer: Abraham Ghebre-Ghiorghis*

*Tel: 01273 291500*

**RESOLVED:**

That Committee agreed the amended Contract Standing Orders for Social Care, Public Health and other Light Touch Regime Services as attached at Appendix 1.

2.2 That Committee agree that the arrangements for the use of Enhanced Officer Delegated powers are not extended as set out at paragraph 3.5.

2.3 That Committee agrees the changes to the Scheme of Delegations to Officers as set out in paragraph 3.7-3.9, to come into effect from 1<sup>st</sup> September 2022 and delegates authority to the Executive Director Governance, People and Resources to make the necessary changes to the Constitution.

**37 CORPORATE SYSTEMS REVIEW**

*Contact Officer: Jane Strudwick Tel: 01273 291255*  
*Ward Affected: All Wards*

**RESOLVED:**

2.1 That the Policy & Resources Committee agrees to commence procurement of a corporate Enterprise Resource Planning (ERP) system.

2.2 That the Policy & Resources Committee notes that a report will be brought back to Committee to seek approval to award a contract to the successful supplier and notes that the report will include revised purchase and implementation costs and a full business case following the outcome of the procurement process.

2.3 That the Policy & Resources Committee notes that the procurement process will be reported through the Member Procurement Advisory Board (PAB) at appropriate points of the process.

**38 TARGETED BUDGET MANAGEMENT (TBM) 2022/23: MONTH 2 (MAY)**

*Contact Officer: Jeff Coates Tel: 01273 292364*  
*Ward Affected: All Wards*

**RESOLVED:**

That the Committee noted the forecast risk position for the General Fund, which indicates a potential forecast overspend risk of £8.636m. This is net of an overspend of £0.235m on the council's share of the NHS managed Section 75 services.

2.2 That the Committee note the forecast for the Housing Revenue Account (HRA), which is currently an overspend of £0.722m.

2.3 That the Committee note the forecast position for the Dedicated Schools Grant which is currently break-even.

2.4 That the Committee agrees to set aside £0.395m in a Schools Financial

Smoothing Reserve to provide short-term support to schools already in, or expected to be in, deficit that will allow them additional time to adjust their budget plans.

2.5 That the Committee note the forecast outturn position on the capital programme which is a forecast overspend of £3.502m and approve the variations and slippage in Appendix 5 and new schemes as set out in Appendix 6.

### **39 COVID-19 ADDITIONAL RELIEF FUND (CARF) UPDATE**

*Contact Officer: Paul Ross-Dale Tel: 01273 291969*  
*Ward Affected: All Wards*

#### **RESOLVED:**

That the Policy & Resources Committee approved the revised scheme criteria described in Section 4.

### **40 MOULSECOOMB HUB & HOUSING PROJECT UPDATE**

#### **RESOLVED:**

*That Housing Committee:*

2.1 Recommends to Policy & Resources committee that Policy & Resources Committee:

2.1.1. Notes the progress made on the Moulsecoomb Hub and Housing project to date

2.1.2. Authorises officers to progress RIBA stage 4 (technical design)

2.1.3. Approves an additional budget of £3.771m for this work, to be funded by HRA Borrowing and BLRF grant allocation and included as part of the 2022/23 HRA Capital Programme

2.1.4. Approves the grant-funded enabling works to commence, including the demolition of Moulsecoomb Hubs north and south, to be financed by £1.694m BLRF grant allocation

2.1.5. Confirms minor changes to the appropriation of land as approved at Policy & Resources Committee in November 2021 to include land around the buildings on site, and delegates authority to the Executive Director of Housing, Neighbourhood & Communities to approve further minor changes

*That Policy & Resources Committee:*

2.1.6. Notes the progress made on the Moulsecoomb Hub and Housing project to date.

2.1.7. Authorises officers to progress RIBA stage 4 (technical design)

2.1.8. Approves an additional budget of £3.771m for this work, to be funded by HRA Borrowing and BLRF grant allocation and included as part of the 2022/23 HRA Capital Programme

2.1.9. Approves the grant-funded enabling works to commence, including the demolition of Moulsecoomb Hubs north and south, to be financed by £1.694m BLRF grant allocation

2.1.10. Confirms minor changes to the appropriation of land as approved at Policy & Resources Committee in November 2021 to include land around the buildings on site, and delegates authority to the Executive Director of Housing, Neighbourhood & Communities to approve further minor changes.

#### **41 MAJOR PROJECTS UPDATE**

*Contact Officer: Sam Smith*  
*Ward Affected: All Wards*

*Tel: 01273 291383*

##### **RESOLVED:**

1. That Committee notes progress on the projects detailed in the report.
2. Agree that the Circus Street development is removed from future reporting now that it is fully complete and the Dance Space opened.

#### **42 UKRAINE UPDATE**

**RESOLVED:** The Committee agreed to note the report.

#### **44 SPORTS FACILITIES CONTRACT EXTENSION**

##### **RESOLVED:**

*That the Tourism, Equalities and Communities and Culture Committee:*

2.1 Recommends to Policy & Resources Committee that it agrees to exercise the option to extend the Sports Facilities Contract with Freedom Leisure by two years until 31st March 2026 and that it agrees the variation in the management fee set out in Part 2, subject to the recommendation at 2.2 below.

2.2 Recommends to Policy & Resources Committee that it grants delegated authority to the Executive Director Economy, Environment & Culture to agree changes to the management fee set out in Part 2, following consultation with the Leaders Group.

*That the Policy & Resources Committee:*

2.3 Agrees to exercise the option to extend the Sports Facilities Contract with Freedom Leisure by two years until 31st March 2026 and agrees the variation to the management fee set out in Part 2, subject to the recommendation at 2.4 below, and with the proviso that the council's monitoring and quality assurance processes for the contract are strengthened, and that officers review the response time and actions from Freedom Leisure in addressing customer concerns and complaints regarding the quality of provision and service, and that those actions are effectively communicated to customers, including the status of repairs, expected delivery timescales, and mean-time solutions for issues that arise.

2.4 Grants delegated authority to the Executive Director Economy, Environment & Culture to agree changes to the management fee set out in Part 2, following consultation with the Leaders Group.

#### **44 SPORTS FACILITIES CONTRACT EXTENSION**

There was no discussion.

#### **47 BUY BACK OF FORMER COUNCIL HOME**

##### **RESOLVED:**

*That Committee:*

2.1 Agreed to the purchase of 56 Stephens Road, Brighton, BN1 7EN for the use of general needs housing or temporary accommodation to the agreed sum of £520,000 and delegates authority to the Executive Director Housing, Neighbourhoods and Communities and the Executive Director of Governance, People & Resources to take any necessary steps to facilitate this recommendation.

#### **49 RECORD OF OFFICER DECISION**

**RESOLVED:** The Committee noted the report.

#### **51 REVIEW OF STAFF MILEAGE RATES**

*Contact Officer: Kenneth Simpson                      Tel: 01273 291355*  
*Ward Affected: All Wards*

##### **RESOLVED:**

2.1 That Committee agrees the proposal set out in paragraphs 3.14 and 3.15.

2.2 That Committee delegates authority to the Director of Human Resources & Organisational Development to take all necessary steps to implement the proposals.

2.3 That Committee delegates authority to the Director of Human Resources & Organisational Development, following consultation with the Chief Finance

Officer and Chief Executive, to extend the temporary change proposed 3 beyond the initial period agreed subject to a review before the end of the temporary period.

NB The above decisions will be implemented after close of business on 29.7.22